

Maryland Intergovernmental Review and Coordination Packet

Executive Order 12372 State Clearinghouse Review

Prince George's County Boys & Girls Club, Inc.

Countywide Program Expansion and Crime Prevention Initiative

Federal financial assistance title on Standard Form 424:

Boys & Girls Clubs Countywide Expansion and Crime Prevention Initiative in Prince George's County

Field	Information
Applicant legal name	Prince George's County Boys & Girls Club, Inc.
Applicant address	1616 McCormick Drive, Largo, Maryland 20774
Unique Entity Identifier	GHFDHECLFSF8
Employer Identification Number	52-0715249
Federal agency	United States Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention
Federal program	Fiscal Year 2026 Invited to Apply - Byrne Discretionary Community Project Grants / Byrne Discretionary Grants Program
Assistance Listing Number	16.753
Grants.gov Funding Opportunity Number	O-OJJDP-2026-172638
Project title	Countywide Program Expansion and Crime Prevention Initiative
Federal request	\$1,000,000.00
Total estimated funding	\$1,275,000.00
Service area	Prince George's County, Maryland
Project type	Programmatic operations, juvenile delinquency prevention and youth public safety
Project period	July 1, 2026 through December 31, 2027 (18 months)
Applicant contact and authorized representative	Cassandra Donelan, Chief Executive Officer, (O) 301.446.6800, cassandra.donelan@pgcbgc.com

Cover Letter

July 9, 2026

Maryland State Clearinghouse for Intergovernmental Assistance
Maryland Department of Planning
120 East Baltimore Street, 20th Floor
Baltimore, Maryland 21202

Re: Executive Order 12372 review request - Office of Juvenile Justice and Delinquency Prevention Fiscal Year 2026 Byrne Discretionary Community Project Grants / Byrne Discretionary Grants Program - Prince George's County Boys & Girls Club, Inc.

Dear Maryland State Clearinghouse Team:

Prince George's County Boys & Girls Club, Inc. respectfully submits the attached materials to initiate Maryland Intergovernmental Review and Coordination for a federal financial assistance application under Executive Order 12372. The application is for the United States Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention Fiscal Year 2026 Invited to Apply - Byrne Discretionary Community Project Grants / Byrne Discretionary Grants Program.

The proposed project is the Countywide Program Expansion and Crime Prevention Initiative. The federal financial assistance title shown on Standard Form 424 is Boys & Girls Clubs Countywide Expansion and Crime Prevention Initiative in Prince George's County. The federal funding request is \$1,000,000. The total estimated project funding shown on Standard Form 424 is \$1,275,000, including \$100,000 in state funding, \$25,000 in local funding and \$150,000 from our national organization (Boys & Girls Clubs of America).

The project will expand prevention programming for up to six Prince George's County Club sites, including the New Carrollton Club at 8511 Legation Road, the Laurel Armory at 422 Montgomery Street and a Forest Heights-area site. Up to three additional Club sites will be added based on community need and implementation readiness. The project will serve youth ages 6-18 during afterschool and summer hours through safe, supervised programming, mentoring, academic support, prevention education and public safety engagement.

The package includes the requested cover letter, program narrative, budget narrative, Standard Form 424, areas to be served and location information, maps, staffing requirements, Priority Funding Area information and a historic preservation statement. As currently prepared, the project is programmatic and operational. It does not include construction, demolition, rehabilitation, physical alteration or ground disturbance.

Please confirm receipt and advise whether the State Clearinghouse will issue a State Application Identifier, review comments or additional instructions for completing Standard Form 424 Question 19.

Sincerely,

Cassandra Donelan
Chief Executive Officer
Prince George's County Boys & Girls Club, Inc.
(O) 301.446.6800
cassandra.donelan@pgcbgc.com

Submission Checklist

The Maryland State Clearinghouse's application review requirements request general submissions to include a cover letter, program narrative, budget narrative, Standard Form 424, areas to be served and location including site, vicinity map and project address, staffing needs and Priority Funding Area information if known. This packet is organized to address those items.

Maryland Clearinghouse general submission item	Packet status
Cover letter	Included
Program narrative	Included
Budget narrative	Included
Standard Form 424 for federal financial assistance applications	Included as Appendix A in final Portable Document Format packet
Areas to be served and location, including site, vicinity map and address	Included
Staffing requirements or needs	Included
Priority Funding Area information, if known	Included as a preliminary statement; applicant may confirm through the Maryland Department of Planning interactive map
Historic preservation / National Historic Preservation Act information	Included as a no-capital-work statement

Program Narrative

Project Overview

Prince George's County Boys & Girls Club, Inc. proposes the Countywide Program Expansion and Crime Prevention Initiative, an 18-month juvenile delinquency prevention and public safety project from July 1, 2026 through December 31, 2027. The project will expand prevention programming for up to six Prince George's County Club sites, including New Carrollton Club, 8511 Legation Road; Laurel Armory, 422 Montgomery Street; and a Forest Heights-area site. Sites serve communities near Carrollton, Laurel and Forest Heights Elementary Schools, all Schoolwide Title I schools.

The project will prevent juvenile delinquency and strengthen community safety by increasing access to trusted adults, academic support, prevention education and public safety engagement during afterschool and summer

hours. It will serve county youth ages 6-18 who need safe, supervised spaces, mentoring and prevention supports.

The Clubs will provide Power Hour, SMART Moves, Triple Play, mentoring, leadership development, family engagement, community service, special events and Badges for Baseball. Through Badges for Baseball, the Clubs will partner with the Prince George's County Police Athletic League to connect youth with law enforcement mentors through sports and life-skills instruction. No subrecipients are proposed.

Need and Purpose

The project addresses an urgent public safety need in Prince George's County: too many children and teens face risk during the hours when school is closed, families are working and structured youth supports are least available. The project provides a prevention-centered alternative during high-risk out-of-school hours.

The strongest prevention case begins with the afterschool hours. National youth justice data cited in the proposal narrative show that youth victimization reaches a peak during the afterschool period. Youth are nearly twice as likely to be victims of violence between 3 p.m. and 7 p.m. as between 8 p.m. and midnight.

Prince George's County is experiencing youth-related public safety pressures that make earlier prevention urgent. The proposal narrative cites the Prince George's County Council's 2025 Gun Violence Study Workgroup, which reported that between fiscal years 2020 and 2023, handgun violations among individuals under age 18 increased by 220% and carjackings rose by 85.4%. The Workgroup also identified the need for youth mentoring, conflict-resolution education, outreach and after-school programs.

School disengagement adds another public safety risk. The proposal narrative cites the Prince George's County Council's 2025 Truancy Study Workgroup, which reported high school chronic absenteeism at 41.1% and recommended community partnerships, mentorship programs, social-emotional learning and school-based supports as part of a broader response.

The project aligns with the federal funding opportunity by preventing juvenile delinquency, protecting children and strengthening community-based public safety.

Goals and Objectives

- Goal 1: Expand countywide juvenile delinquency prevention capacity for up to six Prince George's County Boys & Girls Club sites. Objectives include operating prevention-focused out-of-school-time programming from July 1, 2026 through December 31, 2027, providing afterschool and summer programming and maintaining site-level staffing through Club Managers, trained youth development staff and program leadership supported by grant funds.
- Goal 2: Reduce youth risk factors associated with substance use, victimization, school disengagement and juvenile justice involvement. Objectives include implementing SMART Moves to strengthen decision-making and refusal skills, providing Triple Play to support wellness and positive peer relationships, and providing Power Hour and academic support to strengthen homework completion and school connection.
- Goal 3: Build positive, trust-building relationships between youth, families and law enforcement. Objectives include implementing Badges for Baseball with the Prince George's County Police Athletic League, engaging Maryland State Police, Prince George's County Police Department, New Carrollton Police Department, Laurel Police Department and Forest Heights Police Department, and hosting engagement events for youth, families, Club staff and public safety partners.
- Goal 4: Strengthen accountability, performance tracking and measurable outcomes. Objectives include using MyClubHub and other approved systems to track enrollment and participation, using pre- and post-program tools where available and submitting required federal performance reports and internal monitoring updates.

Project Design and Implementation

The project will implement a coordinated package of Boys & Girls Club programming. Power Hour will provide homework help and academic reinforcement. SMART Moves will support substance-use prevention, decision-making and refusal skills. Triple Play will promote healthy lifestyles and physical activity.

Boys & Girls Clubs of America will serve as a national program and technical-assistance partner, supporting implementation quality through program models, training resources, youth safety standards, child-protection guidance and technical assistance connected to Club operations and program quality. Boys & Girls Clubs of America is not proposed as a subrecipient.

A central feature of the initiative will be Badges for Baseball, a life-skills training program created in collaboration with the United States Department of Justice that pairs at-risk youth with law enforcement mentors who use team sports to teach life lessons. Through this project, the Clubs will partner with the Prince George's County Police Athletic League.

Program activities will take place during afterschool hours, summer programming and special events throughout the project period. Each site will provide programming designed around safety, skill-building, prevention, academic support and positive adult engagement.

Deliverables will include up to six operating Club sites, trained Club staff and mentors, Power Hour academic support, SMART Moves sessions, Triple Play activities, Badges for Baseball activities, family and community engagement events, public safety partner engagement, attendance records, program participation data and required performance reports. The applicant will retain responsibility for grant administration, program implementation, fiscal management, performance tracking and reporting.

Capabilities and Competencies

Prince George's County Boys & Girls Club, Inc. has the mission, governance and operational capacity to successfully implement the Countywide Program Expansion and Crime Prevention Initiative. For more than 75 years, the organization has served youth in Prince George's County through programs that promote academic success, leadership, wellness and positive youth development.

The organization is guided by a Board of Directors, an Executive Committee and a professional management structure that supports youth programming throughout Prince George's County. Board leadership provides governance, fiscal oversight and strategic direction. Executive leadership provides organizational management, partnership development and operational accountability.

The organization's administrative capacity is supported by defined roles and grant-funded staffing. The project budget includes executive oversight, program leadership, Club Managers, youth development staff, office support, training, background checks, program supplies, grant management and compliance support.

Rian A. Jackson, President, provides Board-level oversight for governance, fiscal accountability and organizational sustainability. Cassandra Donelan, Chief Executive Officer, provides organizational and operational leadership for grant implementation, site coordination, partnership management and program accountability.

Budget Narrative

The federal request for the project is \$1,000,000. The federal opportunity does not require cost sharing or matching funds. For Standard Form 424 estimated funding purposes, the application also identifies \$100,000 in state funding, \$25,000 in local funding and \$150,000 in other funding. The applicant line is \$0, program income is \$0 and the total estimated funding shown on Standard Form 424 is \$1,275,000.

Budget line	Amount / note
Federal request	\$1,000,000.00
Applicant	\$0.00
State	\$100,000.00
Local	\$25,000.00
Other	\$150,000.00
Program income	\$0.00
Total estimated funding	\$1,275,000.00

Detailed line-item budget categories will be finalized in the federal budget form and should include only costs that are reasonable, allocable and necessary to implement the approved project. Anticipated cost areas may include personnel, fringe benefits, contractual or partner support, supplies, youth program materials, technology or equipment directly tied to program delivery, training, travel, performance tracking or data reporting support and other operating costs needed for implementation.

As currently prepared, the budget is not a construction budget and does not include demolition, rehabilitation, physical alteration of buildings or ground disturbance. The applicant will revise this statement if the final budget includes any capital or facility-related scope.

Areas to Be Served, Location and Maps

Project service area: Prince George's County, Maryland.

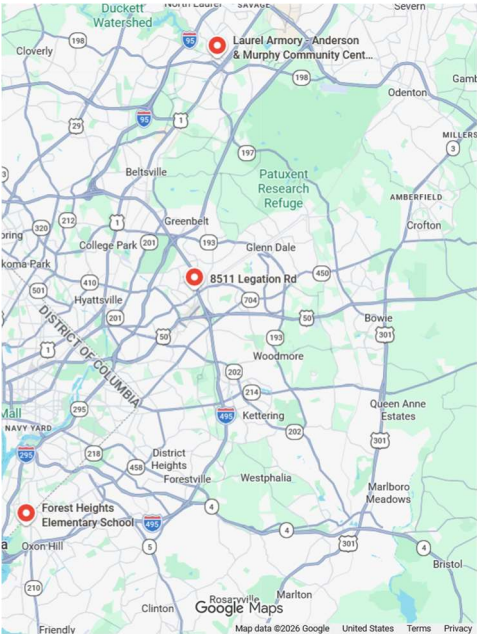
Applicant and administrative address: 1616 McCormick Drive, Largo, Maryland 20774.

Known project locations include the New Carrollton Club at 8511 Legation Road in New Carrollton and the Laurel Armory at 422 Montgomery Street in Laurel. A Forest Heights-area site near Forest Heights Elementary School is included in the project design, with a final address to be confirmed during implementation. Up to three additional county Club sites will be included based on community need, staffing capacity, site readiness and alignment with the prevention model.

Primary applicant congressional district: Maryland Fourth Congressional District, based on the Largo applicant address. Because the project is countywide, the federal Standard Form 424 may include an additional congressional district attachment if needed.

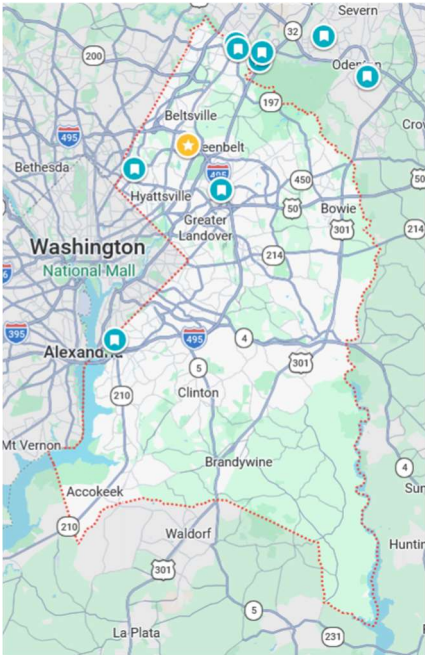
Because this application is for programmatic operations and not construction, the maps below are provided as service-area and vicinity maps. No capital site plan, photographs, drawings or construction scope are included because no construction, demolition, rehabilitation, physical alteration or ground disturbance is proposed.

Map 1. Countywide Service Area

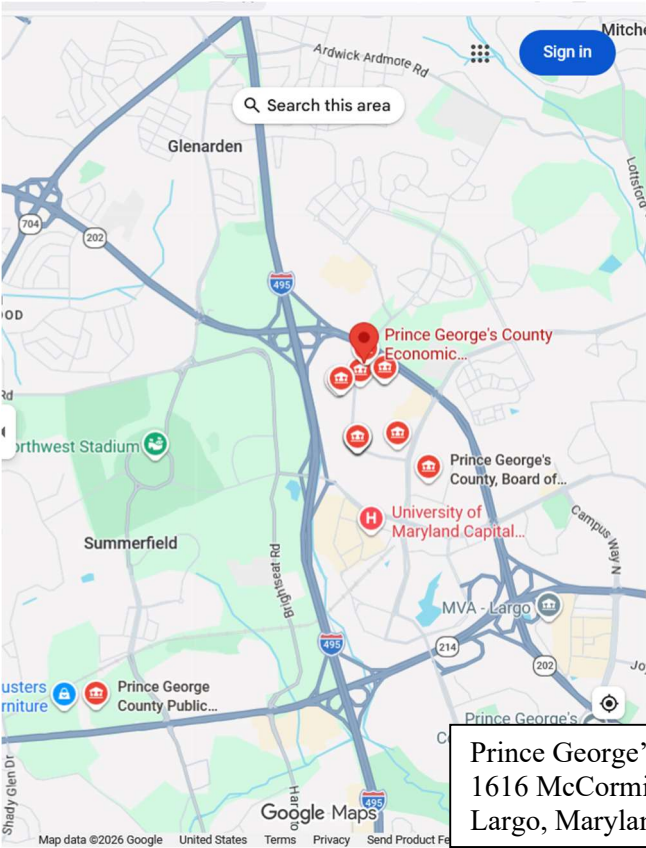


Right:
Prince George’s County
map of service area

Left:
Boys & Girls Clubs:
○ Forest Heights
○ Laurel
○ New Carrollton



Map 2. Applicant Administrative Address Vicinity



Prince George’s County Boys and Girls Club, Inc.
1616 McCormick Drive
Largo, Maryland 20774

Staffing Requirements and Needs

The project will be carried out through existing organizational leadership and program operations, with additional staff or partner support as needed for implementation. Staffing needs may include:

- Executive leadership to oversee implementation, coordination and grant compliance.
- Program managers or site coordinators to manage daily youth programming and implementation schedules.
- Club Managers to oversee site operations, staffing, attendance, parent engagement, program schedules and data collection.
- Youth development professionals, mentors or partner staff to deliver activities and maintain safe, structured environments.
- Administrative and finance staff to support procurement, budget tracking, payment processing and required reporting.
- Data and performance tracking support to monitor enrollment, attendance, program participation, activities, outcomes and federal reporting requirements.

Specific staff names and assignments will be finalized before implementation and reflected in the full federal application materials as appropriate.

Priority Funding Area and Historic Preservation Statement

Priority Funding Area

The applicant's administrative address is located in Largo, Maryland. Public materials from the Prince George's County Planning Department state that Largo is within a Priority Funding Area. Because this application is for countywide programmatic operations rather than state-funded growth-related infrastructure, this packet provides Priority Funding Area information for the applicant address and requests State Clearinghouse guidance if a more detailed site-specific determination is needed for any participating Club site.

National Historic Preservation Act / Section 106

As currently prepared, the project is programmatic and operational. It does not include construction, demolition, rehabilitation, physical alteration, ground disturbance or other work that would affect buildings, structures or historic resources. The applicant therefore does not anticipate historic preservation impacts from the project as currently scoped.

If the final federal application or later project implementation includes construction, rehabilitation, demolition, facility alterations or other work that may affect a historic property, the applicant will submit additional information requested by the State Clearinghouse, the Maryland Historical Trust or the relevant federal agency.

Suggested Email Transmittal

To: mdp.clearinghouse@maryland.gov

Subject: Executive Order 12372 Review Request - Office of Juvenile Justice and Delinquency Prevention Fiscal Year 2026 Byrne Discretionary Community Project Grant - Prince George's County Boys & Girls Club

Suggested body:

Dear Maryland State Clearinghouse Team,

Prince George's County Boys & Girls Club, Inc. is submitting the attached materials for intergovernmental review under Executive Order 12372 for the United States Department of Justice, Office of Justice Programs, Office of

Juvenile Justice and Delinquency Prevention Fiscal Year 2026 Invited to Apply - Byrne Discretionary Community Project Grants / Byrne Discretionary Grants Program.

Applicant: Prince George's County Boys & Girls Club, Inc.

Unique Entity Identifier: GHFDHECLFSF8

Employer Identification Number: 52-0715249

Applicant Address: 1616 McCormick Drive, Largo, Maryland 20774

Federal Agency: United States Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention

Assistance Listing Number: 16.753

Funding Opportunity Number: O-OJJDP-2026-172638

Project Title: Countywide Program Expansion and Crime Prevention Initiative

Federal Financial Assistance Title on Standard Form 424: Boys & Girls Clubs Countywide Expansion and Crime Prevention Initiative in Prince George's County

Project Period: July 1, 2026 through December 31, 2027

Federal Request: \$1,000,000

Total Estimated Funding: \$1,275,000

Project Area: Prince George's County, Maryland

Please confirm receipt of this submission and advise whether any additional information is needed for Maryland's Executive Order 12372 review process. Please also advise whether a State Application Identifier or review comment letter will be issued.

Thank you,

Cassandra Donelan

Chief Executive Officer

(O) 301.446.6800

cassandra.donelan@pgcgbgc.com

Source Notes for Applicant Review

- Maryland Department of Planning, Application Review Requirements:
<https://planning.maryland.gov/Pages/OurWork/RRP/CLHS/applicationreviewrequirements.aspx>
- Maryland Department of Planning, State Clearinghouse submission instructions:
<https://planning.maryland.gov/Pages/OurWork/RRP/CLHS/GrantResources.aspx>
- Maryland Department of Planning, Single Point of Contact page:
<https://planning.maryland.gov/Pages/OurWork/RRP/CLHS/spoc.aspx>
- Office of Juvenile Justice and Delinquency Prevention Fiscal Year 2026 Invited to Apply - Byrne Discretionary Community Project Grants / Byrne Discretionary Grants Program notice of funding opportunity.
- Prince George's County Boys & Girls Club, Inc. Office of Juvenile Justice and Delinquency Prevention proposal narrative, dated July 7, 2026, version 14.
- Standard Form 424, Application for Federal Assistance, updated July 2, 2026.
- Maryland Department of Planning, Priority Funding Areas information and interactive map page:
<https://planning.maryland.gov/pages/OurWork/GDA/pfamap.aspx>

Appendix A: Standard Form 424

The completed Standard Form 424 for federal assistance is appended to the final Portable Document Format packet following this page. The applicant should review the form before submission and complete any remaining fields, including the Executive Order 12372 selection/date and authorized representative certification/signature.

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: PRINCE GEORGE'S COUNTY BOYS & GIRLS CLUB, INC.

* b. Employer/Taxpayer Identification Number (EIN/TIN):

52-0715249

* c. UEI:

GHFDHECLFSF8

d. Address:

* Street1: 1616 McCormick Drive

Street2:

* City: Largo

County/Parish:

Prince George's County

* State: Maryland

Province:

* Country: USA: UNITED STATES

* Zip / Postal Code: 20774

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

Cassandra

Middle Name:

* Last Name: Donelan

Suffix:

Title: Chief Executive Officer

Organizational Affiliation:

* Telephone Number: (301) 446-6800

Fax Number:

* Email: cassandra.donelan@pgcbgc.com

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

M: Nonprofit with 501(c)(3) IRS Status (Other than Institution of Higher Education)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

U.S. Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention

11. Assistance Listing Number:

16.753

Assistance Listing Title:

Byrne Discretionary Community Project Grants/Byrne Discretionary Grants Program

* 12. Funding Opportunity Number:

O-OJJDP-2026-172638

* Title:

OJJDP FY 2026 Invited to Apply - Byrne Discretionary Community Project Grants/
Byrne Discretionary Grants Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Prince George's County, Maryland

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Boys & Girls Clubs Countywide Expansion and Crime Prevention Initiative in Prince George's County

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant **MD-004*** b. Program/Project **MD-004**

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: **07/01/2026*** b. End Date: **12/31/2027****18. Estimated Funding (\$):*** a. Federal **1,000,000.00*** b. Applicant **0.00*** c. State **100,000.00*** d. Local **25,000.00*** e. Other **150,000.00*** f. Program Income **0.00*** g. TOTAL **1,275,000.00***** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☒ a. This application was made available to the State under the Executive Order 12372 Process for review on **07/10/2026**.☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☐ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:Prefix: * First Name: **Cassandra**Middle Name: * Last Name: **Donelan**Suffix: * Title: **Chief Executive Officer*** Telephone Number: **(301) 446-6800**Fax Number: * Email: **cassandra.donelan@pgcbgc.com*** Signature of Authorized Representative: * Date Signed: